

CORN FESTIVAL COMMITTEE USE ONLY

Application Date Received: _____ Check #/Date: _____ Check Amount: \$ _____

Name on Check: _____ Space Assigned 2025 _____



45th Annual Shippensburg Corn Festival Craft Application

August 29, 2026

8 am to 4 pm – rain or shine

Application deadline: January 31, 2026

Please print neatly and clearly so your application can be easily read!

First: _____ Last: _____

Business Name: _____

Address: _____ City: _____

State: _____ Zip: _____ Sales Tax License # _____

Phone: _____ Do you agree to receiving text messages? ☐ Yes ☐ No

Email Address: _____

If you do not have an e-mail address, please provide someone's from whom you can receive Corn Festival related email messages and information. Email is the preferred communication method.

Website Address/Business Facebook Name: _____

▪ Description of your wares in 8 words or less for advertising purposes: _____

- Only items handcrafted by the participating individuals are acceptable.
Please initial understanding that only items handcrafted by the participating applicant can be sold. _____
- Attach a list of all items for sale and a description of each with this application form.
- Circle all types of goods that are sold by your business:

Textiles (includes apparel & cloth items)

Wood/Metal/Leather/Slate

Food/Beverages

Scents (includes candles, soaps, lotions, body)

Antiques

Jewelry

Pottery/Ceramics

Art (includes photography, paintings, drawings)

Décor

Music

Plants/Floral

Animal

Body Art

General Crafts _____

Other _____

Space size is 10x20. Cost \$125.00. All vendors MUST fit within the allotted space.

- ☐ Completed application signed by all participants
- ☐ Copy of PA Sales Tax License
- ☐ Business-sized, self-addressed, stamped envelope (for space information and vendor tags)
- ☐ Close-up, current, clear colored photos printed on regular paper. Multiple images per page is acceptable.
- ☐ Description of your wares in 8 words or less for advertising purposes
- ☐ E-mail address provided – printed clearly & neatly
- ☐ Check for \$125 made payable to: **Shippensburg Corn Festival.**

Space assigned last year, if applicable: _____ ***Spots are NOT guaranteed from previous years.**

Comments: _____

As an exhibitor, I agree to comply with the rules & regulations of this event. That, in consideration of my application being accepted, I intend to be legally bound; that I do hereby, for myself & my heirs, executors, administrators, successors & assigns release & forever discharge any & all rights & claims for damages which I may have or here-after accrue to me against the Shippensburg Corn Festival & the Borough of Shippensburg, & their employees, officers, volunteers, members, & board of directors for any & all damages, losses & injuries sustained to me and/or my property during the Shippensburg Corn Festival. I hereby agree to indemnify, hold harmless & defend the aforementioned entities from any claim of action for property damage, personal injury, and/or wrongful death. I attest that I am physically fit & am responsible for my own actions. *"Corny" is the only character allowed at the Shippensburg Corn Festival. No costumes, outfits or any attire that represents another character can be worn at the festival.*

Signature (s) _____ Date _____

PLEASE PRINT OR WRITE NEATLY ON THE ENVELOPES SO THEY CAN BE CLEARLY READ BY THE MAIL CARRIERS.

"Corny" is the only character allowed at the Shippensburg Corn Festival. No costumes, outfits or any attire that represents another character can be worn at the festival.

**Mail Completed Application and all enclosures to:
Shippensburg Corn Festival ATTN: Craft Committee
P. O. Box 704 Shippensburg, PA 17257**

REQUIREMENTS needed for your business to be CONSIDERED for 2026 festival:

1. **Completed** application signed by all participants
2. **Copy** of PA Sales Tax License
3. **Business-sized, self-addressed, stamped envelope** (for space information and vendor tags)
4. **Photos** Close-up, current, clear colored photos printed on regular paper. Multiple images per page is acceptable.
5. **Description** of your wares in 8 words or less for advertising purposes
6. **E-mail** address provided – printed clearly & neatly
7. **Check** for \$125 made payable to: **Shippensburg Corn Festival.**

***Applications that are incomplete will NOT be considered.
There will be no exceptions to this process for any vendor.***

VENDOR RULES AND POLICIES

- 1.**Acceptance.** Submitting an application does NOT guarantee you a vendor space. The Craft Committee will accept a limited number of vendors for the event. Having been accepted to past festivals does NOT guarantee you a space, seniority or any special acceptance privileges. All applications will be reviewed and vendors will be selected based on a number of criteria including: proposed items, completeness of application, appearance of stand display and adherence to rules.
- 2.**Craft Items.** Limited to quality hand-crafted crafts, original art, and antiques only. All craft items offered for sale must be hand-crafted by the individual or by members of the organization renting the space. No commercially made items may be sold (i.e. Toland Flags, berry garlands, home show companies, etc). Kit crafts are not acceptable unless they are hand-crafted.
- 3.**Display.** Members of Craft Committee will check your display on the day of the festival and will reserve the right to ask you to remove unacceptable items from your table. Failure to comply may result in closure of your space.
- 4.**Pets.** No pets are permitted throughout the festival.
- 5.**Sublet.** You may not sublet your space.
- 6.**Cancellation/Withdrawal Policy.** No refund after applicant has been accepted and checks have been deposited.
- 7.**Advertisements.** Vendors are not permitted to advertise for any causes or products not related to their applied business within their space.
- 8.**Permits.** All vendors accepted in the Shippensburg Corn Festival are granted permits for soliciting as required by the Borough of Shippensburg.
- 9.**Reporting.** Vendor is responsible for collecting and reporting Pennsylvania Sales Tax.

- 10.**License Display.** PA sales tax license must be on display in booth. Prices cannot include sales tax; sales tax must be separate.
- 11.**Trash Removal.** All vendors are responsible for disposal of their own bulk trash. This includes boxes, cardboard, bottles, plastic, etc. Vendor trash may not be placed in or by any festival trash containers.
- 12.**Weather.** Event held rain or shine.
- 13.**Other.** No alcohol, illegal substances or weapons allowed. No costumes, outfits or any attire that represents a character can be worn at the festival. “Corney”: is the only character allowed at the Shippensburg Corn Festival.
- 14.**Show Time.** Show time is 8 a.m. until 4 p.m.
- 15.**Check In.** Vendors are required to arrive at adequate time and have their parking permit tag displayed on their vehicle rearview mirror upon entry. Entry into the festival is one-way from King and Prince Streets.
- 16.**Set-Up.** Set-up time begins at 5 a.m. on the street. You are permitted to unload your wares onto the sidewalk prior to 5 a.m. and immediately move your vehicle to off-street parking.
 - a. Displays must be completed for set up no later than 8 am. and remain intact until 4 p.m., which at that time you must begin teardown onto the sidewalk.
 - b. The middle of the street has to be kept clear of parked cars at all times during unloading or loading.
 - c. Vendors must have a display of and sell their wares in the allotted space
 - d. Please use the “Corn Theme” in your display – i.e. corn husks, country dress, etc. We encourage demonstration of your craft.
 - e. Please leave your display area as you found it – clean and free of litter.
 - f. No cars or vans are to be parked within the festival area.
- 17.**Electricity.** Electricity is not provided. Any electric cords on sidewalk or edge of curb area must be taped down.
- 18.**Early Departure.** If for any reason you feel the need to pack up your merchandise before 4 p.m. (due to heavy rain, etc.), you are not permitted to remove your crafts from your area before the allotted time. Failure to adhere to these rules may result in permanent suspension from festival.
- 19.**Tear Down.** Vendors must have their wares off the street by 6 p.m. for street cleaning.
- 20.**Parking.** It is very important that you unload your vehicle and take it to off-street parking as quickly as possible, to alleviate traffic congestion. Vehicles must be in off-street parking by 7:30 a.m. and are not permitted back on the street until after 4:15 p.m. for safety reasons. Vehicles are not allowed on festival grounds until 4:15 p.m. and must be parked close to the curb for loading. Vendors are responsible to find their own off-street parking. You must park in a legal parking area and display your festival tag with space number.

21.**Oversized** trucks, campers, and RVs are not permitted within festival limits.

If you have any questions, please contact the Craft Chair through the website at shippensburgcornfestival.net, at 717-261-7231 or by email at cornfestcrafts@yahoo.com